



BRANDON SCHOOL DIVISION

Education Committee Minutes

Monday, September 18, 2017 – 1:00 p.m.

Boardroom, Administration Office

Present: G. Buri (Chair), P. Bartlette, P. Bowslaugh, K. Sumner (Alternate)
M. Casavant

Guest: S. Bambridge

1. ELECTION OF CHAIR.

The Education Committee Meeting was called to order at 1:02 p.m.

It was agreed that Trustee George Buri would serve as Committee Chairperson for 2017-2018.

2. APPROVAL OF AGENDA

The agenda was approved as circulated.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of June 20, 2017 (Education Committee) and May 29, 2017 (Divisional Futures & Community Relations), were received as information.

4. MEETING DATES FOR 2017-2018

The Committee reviewed the dates for the Committee's quarterly meetings.

5. REVIEW GOVERNANCE GOALS & RESPONSIBILITIES

The Committee reviewed and discussed the Committee Governance Goals and Responsibilities. Dr. Casavant asked questions for clarification regarding the review of curriculum matters.

6. COMMITTEE DIRECTION FOR 2017-2018 IN RELATION TO THE COMMITTEE GOVERNANCE GOALS & RESPONSIBILITIES

The Committee discussed the following items:

- 1) Student voice lunch focus groups
- 2) High school site visits with students which will include consultations on programming
- 3) Middle Years Program Option Review
- 4) Board Work Plan and Engagement
- 5) School Fees and Fundraising
- 6) Continuous Improvement Plan
 - Trustee Bartlette asked questions regarding the Continuous Improvement Plan, and how the Board will receive information on ongoing work. Dr. Casavant responded that the Board will be connected to this work through Specialist and Senior Administration updates at Board meetings.

The Committee agreed to meet at 1:00 p.m. on October 16, 2017 to discuss school fees, fundraising and the Middle Years Program Option Review.

7. COMMITTEE GOVERNANCE GOAL ITEMS

a) School Fees Review

Dr. Casavant reviewed the projected timelines of the new administrative procedures for School Fees and Fundraising. Dr. Casavant noted he will be seeking feedback on the Administrative Procedures from School Leaders, Senior Administration and the Committee before having it officially adopted.

Dr. Casavant indicated he will have a new administrative procedures with options regarding school fees and fundraising for the Committee meeting on October 16th.

b) Middle Years Program Review

Dr. Casavant spoke to this item and reviewed his handout which outlined the Middle Years Program Review timeline. Dr. Casavant asked questions for clarification regarding the participation of the Board of Trustees in this process.

The Committee discussed possible dates for public consultations in regards to the Middle Years Program Review. A decision will have to be made once all Board members review their calendars.

8. OTHER COMMITTEE GOVERNANCE MATTERS

9. OPERATIONS INFORMATION

10. NEXT REGULAR MEETING: Monday, October 16, 2017, 1:00 p.m., Boardroom

The meeting adjourned at 2:12 p.m.

Respectfully submitted,

G. Buri, Chair

P. Bartlette

P. Bowslaugh

K. Sumner (Alternate)